

Longridge Loop

A Town Council Working Group



Agenda – 30 January 2026 at 18:30

1. Welcome and Apologies.

2. Approval of S106 Payments.

RVBC approved the payment of £23,375 to Longridge Town Council at the 27 November Planning and Development Meeting for the items shown below. **This spending needs to be invoiced by March 2026 at the latest:**

3.2 The Town Council have confirmed that they intend to use the contributions for the following items detailed on the attached plan

- 10 x Baxenden Bench 1.5m
- 6 x Planter
- 2 x 8-Seater Picnic Table one side
- 6 x Seated planters
- 33 finger posts
- 7x Mendip Outdoor Freestanding Angled Interpretation Board

Note: The Town Council still has £3,444 to spend from S106 funding, which would need approval from RVBC to spend.

3. Route Update. - Presentation by Cllr. P. Smith.

Following a GPS assisted survey, a suggested route, including possible sites for street furniture and finger posts etc.

4. Considerations regarding placement of street furniture and finger posts. See Appendix 1

5. Website and content.

For members to consider:

- Setting up a website accessed by a QR code placed on finger posts and information boards etc.
- The provision of written content for the website and imprinting on information boards.

6. Grant provided to the Rotary Club - Update

The Town Council provided a grant of £1,000 to the Rotary Club, with the aim to improve the path at the end of John Smith's Park a 'feeder path' to the Loop.



7. Other Matters for Consideration.

When the Town Council is approached about a memorial bench or plaque, consider using seated planters, as this would provide a floral way to commemorate a loved one.

8. Other matters for discussion.

9. Future meetings.

To consider dates for future meetings.

Placement of Street Furniture etc.



1. Purpose of Report

To note the requirements for the installation of planters, benches, picnic tables and information boards along the Longridge Loop on land not owned by Longridge Town Council, and to set out the key conditions and considerations associated with such installations.

2. Key Considerations

2.1 Land Ownership and Permissions

- Written permission must be obtained from the relevant landowner(s) before any items are installed.
- Permissions should define locations, duration, maintenance responsibilities, liability and removal arrangements.
- Where the pathway is a public right of way or adopted highway, approval from LCC or the relevant Authority may also be required.

2.2 Installation and Groundworks.

- Items should not be placed directly on soil or grass.
- Benches, picnic tables and information boards should be installed on suitable hard standings, such as paving flags, concrete pads, tarmac or bound surfaces, to ensure stability, accessibility and longevity.
- Information boards will require appropriate below-ground foundations in accordance with manufacturer guidance.
- Installation and groundworks costs may be additional to the purchase price of the items and must be allowed for.

2.3 Accessibility and Safety.

- Installations must not obstruct the pathway or reduce safe passing widths.
- Locations should comply with accessibility requirements, including the Equality Act 2010.

Note: The Equality Act 2010 is a key piece of UK legislation that protects against discrimination, ensuring equality for individuals based on various characteristics, including age, disability and race etc.

- A risk assessment should be undertaken prior to installation, and items securely fixed to reduce risk of movement, vandalism or injury.

2.4 Maintenance and Liability.

- Responsibility for inspection, maintenance, repair and replacement must be clearly defined and agreed with the landowner.
- The Council's public liability insurance must cover street furniture installed on third-party land.
- Any agreement should include arrangements for removal and reinstatement of the land if required.